

**Minutes of the Meeting of Norbury Parish Council
Held on 31st January 2024 at 7.00pm at Norbury Village Hall**

Present: Cllr A Evans (in the Chair), Cllr K Stubbs, Cllr P Turnock, Cllr W Marginson along with SBC/SCC Cllrs M Winnington and S Spencer and Jayne Cooper, Clerk.

Public Open Forum - none present.

1 To receive any apologies for absence.

Apologies were received from Cllr Ellis, Cllr Palmer and Cllr Rushton.

2 To record any Declarations of Interest.

Cllr Stubbs declared an interest in agenda item 7.

3 To receive the minutes last meeting of council, held on 29th November 2023

The minutes of the meeting were approved as a true and accurate record.

4 To consider any Matters Arising not covered elsewhere on the agenda.

A new gate at the Village Memorial is still outstanding.

The location of the second commemorative planter is yet to be decided.

5 To receive the Clerk's/Chairman's Report and any correspondence.

The Chair reported that the Canal Festival would be taking place in May 2024. Shrewsbury and Newport Canal Trust is not involved. The festival is being organised locally by members from the boat yard and the Canal & River Trust. Health and safety remains a serious concern as reported to the parish council following the 2023 festival. Following the 2023 festival, SNCT decided to no longer to be involved as it felt no suitable measures could be put in place to alleviate the traffic congestion and restricted emergency vehicle access. It was agreed that the new organiser is contacted suggesting a traffic plan is considered and to relay the concerns raised from residents regarding restricted access for emergency vehicles.

It was also reported that despite being informed by Highways that Church Lane is an unadopted road, it had been discovered that the lane is adopted and therefore defects should be repaired.

6 To deal with planning matters.

There were no planning matters to discuss.

7 To deal with finances.

It was agreed to pay Stubbs Builders £298 + VAT for the purchase of two stone planters. Funds totalling £300 had previously been received from Stafford Borough Council for these commemorative Coronation items.

8 Matters requiring attention in the Parish.

The Chair and met with Diane Firkins, Senior Highways Officer and travelled around the village highlighting the most serious potholes. The tarmacked over gully as previously discussed had been confirmed as an error and would be exposed. .

Further potholes were reported at:

- The Street Loynton
- Oldershaws Lane
- Pinfold Lane
- Church Lane

9 To confirm the date of the next meeting.

Wednesday 28th February 2024 at 7pm.