

Minutes of the Annual Meeting of Norbury Parish Council Held on 24th May 2023 at 7.30pm at Norbury Village Hall

Present: Cllr A Evans (in the Chair), Cllr W Marginson, Cllr K Stubbs, Cllr A Palmer, Cllr P Turnock, Cllr P Rushton, SBC Cllr S Spencer and SCC & SBC Cllr M Winnington along with Jayne Cooper Clerk.

Public Open Forum - four members of the public were present

Concerns were raised and acknowledged by the Canal Festival Event Organiser that the recent festival, held over the May bank holiday weekend, had caused extensive traffic problems in the village. The volume of visitors had caused all roads in and out of the village to be blocked and it was accepted that should an emergency vehicle have had to gain access, it would have been extremely difficult. An apology was extended from the lead event organiser who explained that alternative options had been considered including a one-way system, a park and ride option however both would be too costly to implement. Despite the issues, it was noted that members of the public were very supportive. Further discussions are planned with event organisers and the Parish Council would be kept informed.

The Parish Council was asked about a commemorative bench that had been agreed a while ago. The Chair responded that action would soon be taken to install the bench in the agreed location.

The Parish Council was asked to consider maintaining more of the Churchyard than it currently does which could cost an additional £30 per month. This would be an agenda item at the next meeting.

Prior to the meeting starting, all councillors signed Declarations of Acceptance of Office.

1 To elect a Chair

Cllr A Evans was elected Chair.

2 To elect a Vice Chair

Cllr P Turnock was elected Vice Chair.

3 To receive any apologies for absence.

No apologies had received. One vacancy remains following the recent uncontested election.

4 To record any Declarations of Interest.

There were no declarations of interest.

5 To receive the minutes last meeting of council, held on 26th April 2023.

The minutes of the meeting were approved as a true and accurate record.

6 To consider any Matters Arising not covered elsewhere on the agenda

New double doors on the Village Hall had been fitted.

The Clerk had successfully applied for a grant of £300 towards Coronation expenses. It had been decided to purchase a stone planter to commemorate this occasion. One

quotation for a planter had been received at £1470 which was felt too expensive therefore other quotes to be obtained.

7 To receive the Clerk's/Chairman's Report and any correspondence.

There was nothing to report other than what was already on the agenda.

8 To deal with any planning matters

There were no planning applications to consider. Several applications considered recently remain undecided by the Borough Council.

9 To deal with finances

- i. To approve that the Council is exempt from submitting the Annual Governance Statements and Accountability Return for the year ending 31st March 2023

It was agreed that the Council is exempt from submitting the Annual Governance Statements and Accounting Statements. The Clerk would, therefore, submit the Certificate of exemption to Mazars, External Auditors before the deadline of 30th June.

- ii. To approve the Annual Governance Statement ending 31st March 2023

The internal Auditors report as well as the Annual Governance Statement were approved.

- iii. To approve the Annual Accounting Statements ending 31st March 2023

The Accounting Statement was approved.

- iv. To approve any invoices outstanding including renewal of the council's insurance

The following invoices were approved:

- JWH Ground Maintenance for grass cutting in April, £230
- Zurich Insurance, £305.10
- Audit's expenses, £19

10 Matters requiring attention in the Parish

Concerns raised with the Parish Council regarding inadequate parking arrangements and extensive volume of traffic during the annual canal festival had been dealt with under public open forum.

11 To confirm the date of the next meeting

28th May 2023 at 7.30pm.